

MONDAY, AUGUST 15, 2022 7:00 P.M.
BOARD OF ALDERMEN
MINUTES

MAYOR MIKE WILCOX

ALDERMAN PAUL ROETTGER

ALDERMAN AARON NAUMAN

ALDERMAN LISA CAPSHAW CUSHING

ALDERMAN BERRY LANE

ALDERMAN RICH FANNING

ALDERMAN SARAH VITALE

CITY ATTORNEY, JIM HETLAGE
CITY ADMINISTRATOR, BEN DECLUE
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Wilcox.

ROLL CALL

Present: Alderman Roettger, Alderman Lane, Alderman Nauman,
Alderman Capshaw Cushing, Alderman Vitale

Absent: Alderman Fanning

Present: Chief Jeff Beaton, Chief Jim Silvernail, Andy Haskenhoff, City Forester, Officer Tim Brand

APPROVAL OF TENTATIVE AGENDA

Mayor Wilcox asked if there were any changes or corrections to the Agenda for the August 15, 2022, meeting. Alderman Roettger moved approval of the agenda for the meeting. Alderman Nauman seconded the motion which was unanimously approved.

APPROVAL OF THE MINUTES FROM JULY 18, 2022 MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from July 18, 2022 meeting. Alderman Nauman moved approval of the minutes. Alderman Lane seconded the motion, which was unanimously approved.

TREASURER'S REPORT- JULY, 2022

Mr. DeClue reported that the City's financial outlook remained steady adding that the sales taxes were lagging in July. Mr. DeClue reported that looking ahead to the August numbers, the sales tax figures were up from last year adding that the City collected from the pool which dictates the disbursement timing. Mr. DeClue noted that Cyber Insurance premium increased adding that it was purchased through the SLAIT pool. Mr. DeClue stated that the initial provider declined to cover the City but added that the City was able to be placed in the higher tier of a two-tier system which was well worth it for the coverage level the City was able to obtain.

Mayor Wilcox asked if the tax was forecasted for future months. Mr. DeClue stated that the office did a projection and followed trends adding that the latest numbers were ahead this year. Mr. DeClue stated that the City was where we expected to be adding that back to school sales and economic factors trended upwards. Mr. DeClue stated that accountants that distribute the money make adjustments to the formula that governs the pool.

Alderman Roettger noted that the Workers Compensation premium went down by 50% and was pleased to see the change. Mr. DeClue stated that the City had been focusing on safety which paid off in big savings.

SWEARING IN OF POLICE OFFICER TIM BRAND

Officer Tim Brand was sworn in by Mayor Wilcox. Officer Brands family was in attendance, and the Mayor Wilcox and the Board of Aldermen welcomed Officer Brand back to the department.

CITIZEN COMMENTS

Mr. George Hruza, Missouri Stated Senate Candidate

Mr. Hruza reported that he was running for the Missouri State Senate in the 24th district and stated that anyone could come to him with issues adding that his door was open any time in addition to his phone. Mr. Hruza stated that he was the son of a Holocaust survivor who was liberated from a concentration camp by the US military and was extremely thankful. Mr. Hruza stated that his father was 65 lbs. when liberated and lost his parents at the Auschwitz concentration camp. Mr. Hruza stated that he home was in the Czech Republic (Czechoslovakia), moved to New York and became a successful dermatologist. Mr. Hruza stated that he attended Washington University, was comfortable with the district, believed in education transparency, choice, low taxes, less regulation adding that he supported and respected the police. Mr. Hruza thanked the Board for the time to speak.

Corey Williams, Public Information Officer, SBA

Mr. Williams reported that he was a Public Information Officer with the U. S. Small Business Administration and wanted to update the Board of Alderman about the Federal program that was initiated by the President effective August 8th which allowed for direct assistance for flood victims from FEMA and addition loan assistance from the SBA. Mr. Williams stated that a FEMA center opened at the Hazelwood Civic Center and added that there were a few other offices in the St. Louis area where people could obtain information and possible funding for flood damage related to the recent storms in the area.

Mr. Williams thanked the Board for the time to speak.

Ann Merten, 1300 Green Tree Lane

Ms. Merten approached the Board and asked about street re-pavement timing for Green Tree Lane noting that there was a street repaving plan on the website through 2024 but did not name Green Tree on any lists. Ms. Merten stated that the utility company dug up and fixed a portion of the street adding that the remainder of the street was in horrible shape.

Bonnie Weber, 235 Austin Place

Ms. Weber reported that she had two issues to discuss with the Board, one related to gravel and potholes on Austin Place and the recent Kirkwood School District change related to the Adventure Club arranged by the school district for after school care. Ms. Weber asked about enforcement plans if someone not belonging to the Adventure Club uses the playground, what will be done about summertime usage adding that any help from the City would be useful. Ms. Weber stated any help from the City would be useful adding that her children attended the Adventure Club. Ms. Weber asked about the City grant money which was used to finance the playground equipment which would have been tax payor funded.

It was noted that the City of Glendale did contribute 12,000.00 towards the grant share for the N. Glendale Elementary playground. Mr. DeClue stated that he would meet with Ms. Weber at the upcoming School Board meeting when they meet next week.

Alderman Nauman stated that the original playground at Monaco Park had a Use agreement which dictated how the playground would be used adding that there was no specific agreement with the N. Glendale playground. It was noted that there was language in the Parks Grant agreement which left the discretion to the School. Ms. Weber stated that she was just asking questions, adding that with COVID the community was very isolated and wanted to build a community feeling. Ms. Weber appreciated the opportunity to meet with Mr. DeClue.

CITY FORESTER AND TREE BOARD UPDATE

Andy Haskenhoff, City Forester

Mr. Haskenhoff stated that he was a ISFA certified Master Arborist and had taken over the City Forester position from Don Baumstark after he retired. Mr. Haskenhoff stated that this was a volunteer position dealing with code enforcement issues as well as safety actions, etc.

Mr. Haskenhoff stated that he was a member of the Glendale Tree Board and was sworn in earlier this year. Mr. Haskenhoff reported that this year the Tree Board planted a small Dogwood tree at North Glendale Elementary School. Mr. Haskenhoff added that Mr. Jones, Mr. Haskenhoff reported that he had inspected all 25 Ash trees in Glendale for Emerald ash borer noting that most are health but a few show signs of the borer on Luther Ct. and Edwin. Mr. Haskenhoff stated that he was working on a trim grant which would be discussed at the next Tree Board meeting in September, specially about replacing the dying Arborvitae on N. Kirkham planted on the easement for privacy purposes. Mr. Haskenhoff stated that following a tree inspection that identified 1800 trees located in the right of way, recommended that 53 trees be trimmed, and 7 or 8 trees be removed. Mr. Haskenhoff stated that there were 8 or 10 tree complaints from residents that were well founded which may result in the removal of some trees adding that some were damaged by the recent tornado.

The Board asked about the primary function of the Tree Board and how could they help.

Mr. Haskenhoff stated that applying for Trim Grant was the main thing adding that the Tree City USA designation required an active Tree Board to be in place. Mr. Haskenhoff stated that he

enjoyed the volunteer work and loved to plant trees adding that he appreciated looking for more places in the City to add trees noting that there could be creative ways to add the right tree in the right place. Mr. Haskenhoff stated that the Board could increase the budget for the maintenance and planting of more trees in Glendale.

Alderman Vitali asked about the City program which planted trees in the Right of Way for residents. Mr. DeClue stated that there were mixed results including tree die off and lack of resident cooperation with watering.

Alderman Roettger noted that there is a tree permit with which permission is granted to plant a tree in the Right of Way.

Alderman Nauman reported that he was a member of the Tree Board as a part of its first generation which initiated the tree codes for permitting purposes.

Mr. Haskenhoff stated that he worked with contractors assisting with the removal and replanting of trees during home construction. Alderman Nauman stated that Mr. Haskenhoff could partner with the ARB regarding tree replacement.

Mayor Wilcox thanked Mr. Haskenhoff for attending the Board meeting and volunteering his time for the City.

RESOLUTIONS

R24-22 A RESOLUTION AUTHORIZING THE CITY OF GLENDALE TO SUBMIT A FISCAL YEAR 2023 MUNICIPAL APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

Alderman Lane moved approval of the reading of Resolution R24-22. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue stated that the application for the CDBG was an annual process whereby the St. Louis County works with the Federal Government to administer fund for the state agency and HUD, adding that every year Glendale reapplies for the program. Mr. DeClue stated that the program allocates \$20,000.00 annually to Glendale to be distributed to residents for housing allocations, partially demographic, adding that money is available for low-income residents, for repairs such as roofing, guttering or interior remodeling. Mr. DeClue stated that the one-time payment was increasing from \$7,500.00 from \$5,000.00. Mr. DeClue stated that he recently met with a St. Louis County employee and Officer DeBisschop to discuss how the money could be used for a family in Glendale.

Alderman Vitale stated that she was familiar with the program noting that she knew about a family that received relief for a roof and tuckpointing, adding that it really helped them out.

Alderman Lane suggested that the police department could make note of the program when they see homes in disrepair and the administration could advise about the program and how to use the money.

Mr. Hetlage stated that the program funding was income based.

Alderman Vitale stated that the information could be posted in the newsletter and on the website.

Mayor Wilcox asked if there was any other questions or discussions.

Mayor Wilcox called for a voice vote which was unanimously approved.

The Resolution passed.

R25-22 A RESOLUTION AUTHORIZING A CONTRACT WITH
SUMNER ONE TO PURCHASE A COPIER MACHINE WITHH
SERVICE AGREEMENT FOR THE POLICE DEPARTMENT

Alderman Nauman moved approval of the reading of Resolution R25-22. Alderman Vitale seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue stated that \$8,000.00 was allocated in budget for new copy machine. Chief Beaton stated that the Police Department machine was old, and there were no new parts available, the feeder jammed adding that the copy machine was purchased used in 2015. Mr. DeClue stated that two other departments contract with Sumner One for service and were happy with the service and the cost. Mr. DeClue stated that their bid was under budget and the service contract was good.

Mayor Wilcox asked if there was any other questions or discussions.

Mayor Wilcox called for a voice vote which was unanimously approved.

The Resolution passed.

R26-22 A RESOLUTION AUTHORIZING THE PURCHASE OF
THREE SCHOOL SAFETY ZONE LED SIGNS AND
ACCESSORIES FROM TAPCO

Alderman Capshaw-Cushing moved approval of the reading of Resolution R26-22. Alderman Nauman seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue stated that the signs would be similar to the City Hall stop signage, adding that the Police Department had an Officer who was a very good grant writer and was able

to receive \$17,700 grant money to be used towards the contract. Mr. DeClue stated that the city would be responsible for \$1,600, adding that the safety zone signs would make it safer for North Glendale students as they go to and from school.

Chief Beaton stated that the school zone signs would be located north and south of the school on N. Sappington and on N. Kirkham at the yellow school zone adding that flashing lights will be in place and flashing in the morning and during evening pick up hours. Chief Beaton stated that the speed limit would be reduced to 15 mph from 25 mph during that time period. Chief Beaton stated that the safety zone signs were programable having blue tooth capabilities. Chief Beaton stated that the sign will not flash during off hours but only during school hours.

Mr. DeClue stated that Mr. Jones was trying to replace the crosswalk sign with another grant.

Alderman Nauman asked about a date for installation. Chief Beaton stated that upon approval this evening, the order will be placed immediately tomorrow morning adding that the placement will be coordinated with Mr. Jones, Superintendent of Public Works. Chief Beaton added that the signs would be used during the school year.

Mayor Wilcox asked if there was any other questions or discussions.

Mayor Wilcox called for a voice vote which was unanimously approved.

The Resolution passed.

**R27-22 A RESOLUTION AUTHORIZING A CAPITAL LEASE OF TWO
FALCON MODEL TRAFFIC SURVEILANCE CAMERAS
FROM FLOCK GROUP INC**

Alderman Capshaw Cushing moved approval of the reading of Resolution R27-22. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Chief Beaton stated that he was excited about this traffic monitoring system adding that 2 devices will be added in a lease purchase deal at an initial cost of \$2,500.00 each, and installation fee of \$350.00 each and \$5,000 per year for the next 4 years. Chief Beaton stated that Flock safety program is being used nationwide as well as locally for safety and security and included the reading of license plates and vehicle recognition system, allowing for persons of interest to be marked by giving year make and model of car from pictures. Chief Beaton stated that this system would be more valuable for car thefts and car clotting and offered good information for investigative purposes. Chief Beaton stated that the system directly linked to mobile data unit in vehicles, would ding dispatch who would give detailed information to officers with vehicle information etc. Chief Beaton stated that much goes into cameras including private business and private subdivisions should they buy the cameras. Chief Beaton stated that Regis would be included in the reporting adding that information from Glendale Chrysler would be an

example as well. Chief Beaton stated that the Flock Group had a private division as well as government municipalities.

Alderman Lane asked if a stolen car would ping to the police. Chief Beaton stated that it would. Alderman Lane asked if this was the only company offering this service. Chief Beaton stated that there were others but none as good and as broad as Flock. Chief Beaton noted that while driving through Shrewsbury, he noticed that Mackenzie Point had Flock cameras and added that Kirkwood had them.

Chief Beaton stated that this was a five-year program whereby Flock is responsible for damage and repair adding the department would revisit the contract in five years upon expiration.

Alderman Vitale asked if Regis was included. Chief Beaton stated that Regis was included but had a onetime connection fee of \$150.00 and linked to their package it would be \$200.00 Chief Beaton stated that the department can set parameters, adjust sensitivity based on infractions, etc. and added that this was discussed during the CIP meeting.

Mayor Wilcox asked if there was any other questions or discussions.

Mayor Wilcox called for a voice vote which was unanimously approved.

The Resolution passed.

ORDINANCES FOR SECOND READING AND FINAL APPROVAL

B12-22 AN ORDINANCE TO AMEND MONTHLY COMPENSATION FOR THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI

Alderman Aaron moved approval of the second reading of Ordinance B12-22. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that monthly compensation would increase from \$150 to \$250 per month for the alderman and from \$300 to \$500 for the mayor. This will take affect for each individual after their next election either in 2023 or 2024.

Mayor Wilcox asked if there was any questions or comments.

Approved by voice vote

Mr. DeClue read the Ordinance by caption only.

Alderman Roettger moved approval of the final reading of Ordinance B12-22. Alderman Vitale seconded the motion.

Mayor Wilcox asked if there were any questions or comments.

There were no additional comments.

Mayor Wilcox asked for a voice vote.

Ayes: Alderman Roettger, Alderman Nauman,
Alderman Lane, Alderman Capshaw Cushing, Alderman Vitale

Nays: None

Not Present: Alderman Fanning

DISCUSSION: SALE OF FIRE DEPARTMENT TRAILERS

Mr. DeClue stated that the City has talked about the disaster trailer many times which continued to be unused and stored at public works. Of the two trailers, one trailer is in good shape, but the contents which is made up of a bounce house and set up equipment has rotted. Chief Silvernail stated that the trailer was not needed which could be sold to the Boy Scouts or to the public through Gov.com. It was noted that money would be needed to repair the disaster trailer which is no longer used and is not a part of the department's mission. Chief Silvernail asked if the trailers could be sold. Alderman Lane agreed that the trailers could be sold. Mr. DeClue stated that a Resolution would be brought forward to declare the trailers surplus. Alderman Nauman stated that the FEMA trailer was too large for the Boy Scouts but added that the smaller trailer might work.

DISCUSSION: NO-IMPACT HOME BASED BUSINESSES CODE AMENDMENTS

Mr. DeClue stated that Mr. Hetlage has prepared some code updates concerning home based businesses that need to go to the Plan Commission for their review and recommendation. The Governor signed a bill into law this year that creates a category of "no impact" home-based businesses and given them essentially a right to be conducted within the home without being charged for a business license or being subject to other municipal regulations concerning home based businesses, with the exception of parking regulations. The business cannot put up signs but may have multiple people on the property at once. Additionally, to be "no impact" a business's operations cannot be visible from the street in the front yard. This will likely apply to many of the home-based businesses in Glendale, such as CPAs, contractors, and more. Mr. Hetlage stated that the code amendments was an effort by the Missouri State Legislator to de regulate home businesses, without interference from local government and approved a new class of home-based business. Mr. Hetlage stated that most home occupations were addressed in zoning code adding that the State wanted some say in commercial use of property by removing local regulations and giving much less ability to regulate home based business if the total number of employees did not exceed the occupancy limit for the home.

Alderman Vitale stated that Food Service required County review but with passage food could be sold. Mr. Hetlage stated that traffic could not increase, nor could parking be increased adding that every city was dealing with this new law. Alderman Vitale stated that there were many

concerns that needed to be discuss adding that we were going to be talking to many neighbors about issues.

Alderman Capshaw noted that firearm sales were not regulated other than needing a license through the state. It was noted that there was a noise control ordinance and health and safety codes that could work in this case. Alderman Lane noted that this law would take away the City's income and the City's control. Alderman Vitale stated that this law will affect neighborhoods. Mr. Hetlage stated that the issue would be taken up by the Planning and Zoning Commission for consideration and passage.

REPORTS

Mr. DeClue

Mr. DeClue reported that the Kirkwood School District advised the City of a district wide change in the usage of playground throughout the district during the school day and during the after-school program. It was noted that the change had to do with co-mingling school children in the after-school program with the neighborhood children during after school hours. Mr. DeClue stated that he spoke with Mr. Mike Romay, CFO, Kirkwood School District, and met with him to discuss the situation adding that this notice about the playground usage schedule and was essentially happening and just making the City aware of it. Mr. DeClue noted that the City of Glendale had a formal use agreement in place related to the Monaco Park gazebo for its usage but did not have an agreement with the Parks Commission regarding the playground at N. Glendale Elementary School.

Alderman Vitale asked if the issue related to the playground closing time at 6:00 pm. Mr. DeClue stated that the issue related to the use of the playground for general citizenry starting at 6:00 pm instead of earlier and added that all schools in the district were included. Did not express their summer school plans. Chief Beaton stated that the school was concerned about home invasion which occurred on the last day of school, noting that the adventure club children were out on the lot at the time.

Alderman Lane stated that a compromise needed to be made and suggested that the residents attending could make a good presentation for the Kirkwood School District with broad language. It was noted that the City of Glendale paid \$12,000.00 in 2016 toward the construction of the playground equipment. Mr. Hetlage stated that this issue could be discussed further once added to the Board agenda for a future meeting adding that the discussion was not listed under tonight's agenda.

Alderman Roettger

None

Alderman Vitale

Alderman Vitale thanked everyone for all that was done during her absence adding that she was glad to be back.

Alderman Lane

Alderman Lane asked if there would be another E. Essex meeting. Mr. DeClue stated that there would be another meeting scheduled for August 30th and letters have gone out to the residents. Alderman Lane asked about the Kenmore property. Mr. DeClue stated that the complaint has been sent to the St. Louis County courts due to the County Building Code violations.

Alderman Capshaw Cushing

None

Alderman Fanning

None

Alderman Nauman

Alderman Nauman thanked Ms. Weber and friends for coming to the meeting, thanked Chief Beaton for issuing the code enforcement letters related to the Queen Anne creek due to untended weeds. Chief Beaton stated that Officer Steve DeBisschop did a good job with enforcement requirements.

Mayor Wilcox

Mayor Wilcox commented about the Berrywood home.

EXECUTIVE SESSION

Alderman Nauman moved to adjourn to Executive Session. Alderman Vitale seconded the motion. There being no further questions or discussion, Mayor Wilcox called for a vote:

Ayes: Alderman Roettger, Alderman Nauman,
Alderman Lane, Alderman Capshaw Cushing, Alderman Vitale

Nays: None

Not Present: Alderman Fanning

ADJOURNMENT

Alderman Vitale moved to adjourn the meeting, seconded by Alderman Roettger. The motion was unanimously approved.

These minutes are approved as submitted this 6th day of September, 2022 .

Joanne Carr
Deputy City Clerk